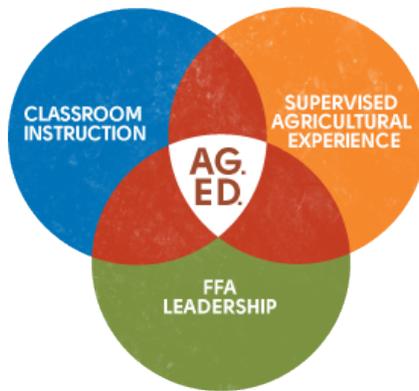


Mr. Jones's Vet Assisting 3/4

INTRODUCTION: Vet assisting 3/4 is the last year of the three year Veterinary Assisting Certification Program at South Fort Myers High School. It will consist of one semester of online web based training through ACT (Animal Care Technologies). This online training is specifically designed as a review and preparation for the state certification exam for the FVMA (Florida Veterinary Medical Association) Veterinary Assisting Certification. The second part is the 250 hour internship under the supervision of a licensed veterinarian. The internship is designed to hone and prove the skills learned over the last two years.

Integrated classroom



In addition to classroom work it is important that students realize that workplace experience, leadership, community, and competition opportunities are an integrated and integral component of this program. A student that doesn't participate in all aspects of the Veterinary Assisting program will have limited success.

On-line web based training.

The On-line Web based training is contracted out to ACT specifically to prepare you for the state exam. We will be working on completing them in class the first semester. They can also be worked on at home by logging into www.4act.com. Your progress is self-pacing. I will be monitoring your progress, and checking of the completion of the modules and tests for each section. Move at your own pace, however, there will be certain benchmarks you must reach by certain dates to stay on schedule to finish by the end of the first semester. Reaching these benchmarks and the scores on the web based chapter tests will be how you are graded using the web based system.

Internships

Hours

You are required to complete 250 hours of direct supervision of a licensed veterinarian in an internship. That is 10 hours a week for 25 weeks. It doesn't leave much room for missing time at the veterinary office. So plan and schedule your time accordingly. If you

currently are employed at a veterinary clinic or hospital those hours worked can be used toward your 250 total. You will be placed with a participating Veterinarian, your preferences will be taken into consideration, however, final placement will be made by me based on the best fit personality wise, and the availability of participating veterinarians. Transportation to and from your veterinarian is your responsibility. Transportation issues are not an excuse for not making regular internship hours. This has been problematic in the past.

Skill validation

There will also be a required skills validation your veterinarian or a Certified Veterinary Technician working under that veterinarian. Each skill must be verified, and signed by the Veterinarian or CVT.

PCR

Each Student will be required to complete 50 PCR (Patient Care Report) to ensure that you have worked with at least 50 different animals while in your internship. These reports also ensure that your veterinarian is exposing you to animals in surgery, or in the examination room.

ECT.

Red Scrubs must be worn when at your internship. The only exception to this rule is if your veterinarian prefers you to wear a different color and clears it with me personally.

I will be making periodic site checks to make sure you are attending regularly and that there are no issues that need to be addressed with your internship.

All students must turn in their timesheet, skills validation sheet, and PCR reports on Monday. These will be checked for progress and verified with your participating veterinarian.

All paperwork required can be found on the Blackboard account for this class at <http://blackboard9.leeschools.net/>

Please review this policy. If there are any questions, I can be contacted at 561-0060 or via e-mail at jamesmjo@leeschools.net

The following grading scale will be used for all work.

- Module completion benchmarks 25%
- Skills validation benchmarks 15%
- Tests 25%
- PCR reports 10%
- Internship hour benchmarks 25%

Please review this policy. If there are any questions, I can be contacted at 561-0060 Ext 370 or via e-mail at jamesmjo@leeschools.net